



TOWN of NEW HARTFORD

8635 Clinton Street,
New Hartford, NY 13413-2397

TOWN CLERK - TAX RECEIVER - REGISTRAR
RECORDS MANAGEMENT OFFICER
Gail Wolanin Young, CMC

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RE: RENEWAL OF PEDDLER'S LICENSE
Food Vending Truck-Sherrill Brook Town Park
Tuesday Night – Farmers Market & Food Vending Truck

Dear Food Truck Peddler:

The Town of New Hartford looks forward to the picnic in the park which will be held every Tuesday at the Sherrill Brook Park and will run from May through September 2020.

Enclosed is a Peddler Application that must be completed by you in order to obtain a permit for your Peddler License. Please complete said application forms and return them to the Town Clerk's Office at your earliest convenience, along with the renewal fee.

Each Peddler/food truck must submit an application completed in full and signed in the presence of a Notary Public. Each peddler/food truck submitting an application should also submit (2) two passport size photos of themselves.

The Peddler Identification Card is enclosed for the Signature of each Peddler. Please ONLY sign the card, we will complete the rest of the information. Please return the card with the Original Signature on it for further processing.

Each Peddler should be specific as to the length of their peddling in the Town of New Hartford. A six month Peddling license is \$125.00 and a one year license is \$200.00. Also, please be specific as to the start date on the application.

If you have any questions, please do not hesitate to give us a call. Incomplete applications will be returned for completion.

Very truly yours,

Gail Wolanin Young, CMC
Town Clerk

FOOD VENDING TRUCKS:

Peddling Application: Each Food Truck must submit an application completed in full and signed in the presence of a Notary Public.

The Peddler Identification Card is enclosed for the Signature of each Peddler. **Please ONLY have them sign the card;** we will complete the rest of the information. Please return the cards with the **Original Signature** on them for further processing. Also please have them print their names & the names of the Food Truck in the lower left hand corner of each page.

Each Food Truck Application must provide the following

- *Certificate from the Health Department
- *Legible photo copy of their Valid Driver's (showing a street address)
- *Proof of Insurance naming the Town of New Hartford as an additional insured
- *Each Peddler submitting an application should also submit (2) two passport size photos of themselves and a legible photo copy of their valid driver's license.

A SIX MONTH LICENSE IS \$125.00 – NON-REFUNDABLE

A ONE YEAR LICENSE IS \$200.00 – NON-REFUNDABLE

**HOURS LIMITED FOR
PEDDLERS:**

Mondays – Fridays
(No Holidays)
11:00 A.M. – 4:30 P.M.

TOWN CLERKS OFFICE

TOWN OF NEW HARTFORD, NEW YORK

PEDDLING AND SOLICITING APPLICATION

LOCAL LAW NO. TWO, 1991

EXCEPTION: Food Vendor Trucks
7 days per week (no holidays)
11:00 AM until 8 PM

S89-4 and s89-13:

Name of Applicant _____ APPLICATION FEE:.....\$0.00

Address _____EXEMPT

Local Address _____

Address at which notices will be received under this License _____

Goods, wares or merchandise to be peddled / solicited _____

Person, Firm or Corporation Representing _____

Business Address _____

Nature of Business Activity _____

Nature of Business/Activity to be engaged in the Town _____

Period of time during which applicant intends to peddle/solicit _____

General area where peddler/solicitor will be _____

Have you ever been arrested and/or convicted for any crime or misdemeanor?

If so, what? _____

(list charge, date arrested and/or convicted, and disposition)

Age _____ Height _____ Weight _____ Build _____ Sex _____

Hair _____ Eyes _____ Complexion _____ Birthdate _____

Attached are two (2) current full-face photographs measuring two inches by two inches (face from the top of the head to the chin must be at least one and three-eighths inches.)

Scars and Marks _____

Veteran _____ If so, are you working on a commission or percentage basis for another?

If so, name of this firm, corporation or person and address _____

Type of Veteran License: New York State _____ Date Obtained _____

Oneida County _____ Number of License _____

State of _____

County of _____ ss.:

I _____, being duly sworn, depose and say that the foregoing Application is true and correct and does not contain any false or misleading information or any misrepresentations of any kind whatsoever.

Signature of Applicant _____

Subscribed and sworn to before me
This _____ day of _____, 20 _____.

(In Presence of a Notary Public)

Notary Public – Affix Stamp and Seal

Peddling & Soliciting Application
Local Law No. Two, 1991

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Permit No. _____

S89-4. (1)

S89-13 A. (1)

Identification Submitted:

Filing date of Application:

.....
(Signature of Issuing Officer)

.....
(Title)

Findings & Determination for
Peddling And Soliciting License

Name of Applicant

Address

After investigation, the following findings and determinations have been made:

_____ The Applicant for a Peddling/Soliciting License has been convicted of a:
.....Misdemeanor
.....Felony

A copy of the conviction record is attached hereto.

_____ The Applicant for a Peddling/Soliciting License is of good moral
character and has never been convicted of a crime.

Signature and Title of Person

Conducting Investigation

(Town of New Hartford Police Department)

As a result of the findings and determinations stated above, license is

GRANTED () ;

DENIED ()

Date Approved:

.....
(Signature of Issuing Officer)

.....
(Title)

Peddler
License No. <u>P-</u>
License Date.....
Expiration Date.....
Fee: \$125 for six month period
..... \$200 for twelve month period
Solicitor
I.D. Card No. <u>S-</u>
I.D. Card Date
Expiration - ONE YEAR FROM ISSUANCE
Fee: - FREE

Original - Town Clerk

Copy - Police Department

PEDDLER LICENSE ISSUED BY



Number: _____

Name				
Affiliation				
Address				
DOB	Ht.	Wt.	Eyes	Hair
Issue Date		Expiration Date		Sex
Signature of Peddler				